



Thank you for your interest in participating in the 4th Annual Mix Maine Culinary Festival being held in the NORTH WING of the AUGUSTA CIVIC CENTER on March 10, 2018!

VENDOR REGISTRATION FORM

Please fill out and sign this form where indicated and return to your account executive.

BUSINESS: _____

CONTACT PERSON: _____

BUSINESS ADDRESS: _____

BUSINESS PHONE: _____

BUSINESS EMAIL: _____

BUSINESS WEBSITE: _____

TYPE OF VENDOR/
NATURE OF BUSINESS: _____

ANY SPECIAL REQUESTS: _____

PRICING*

Max # of Vendors: 50	No Electricity	With Electric
Before Dec. 31, 2017	\$200	\$240
After Dec. 31, 2017	\$250	\$290

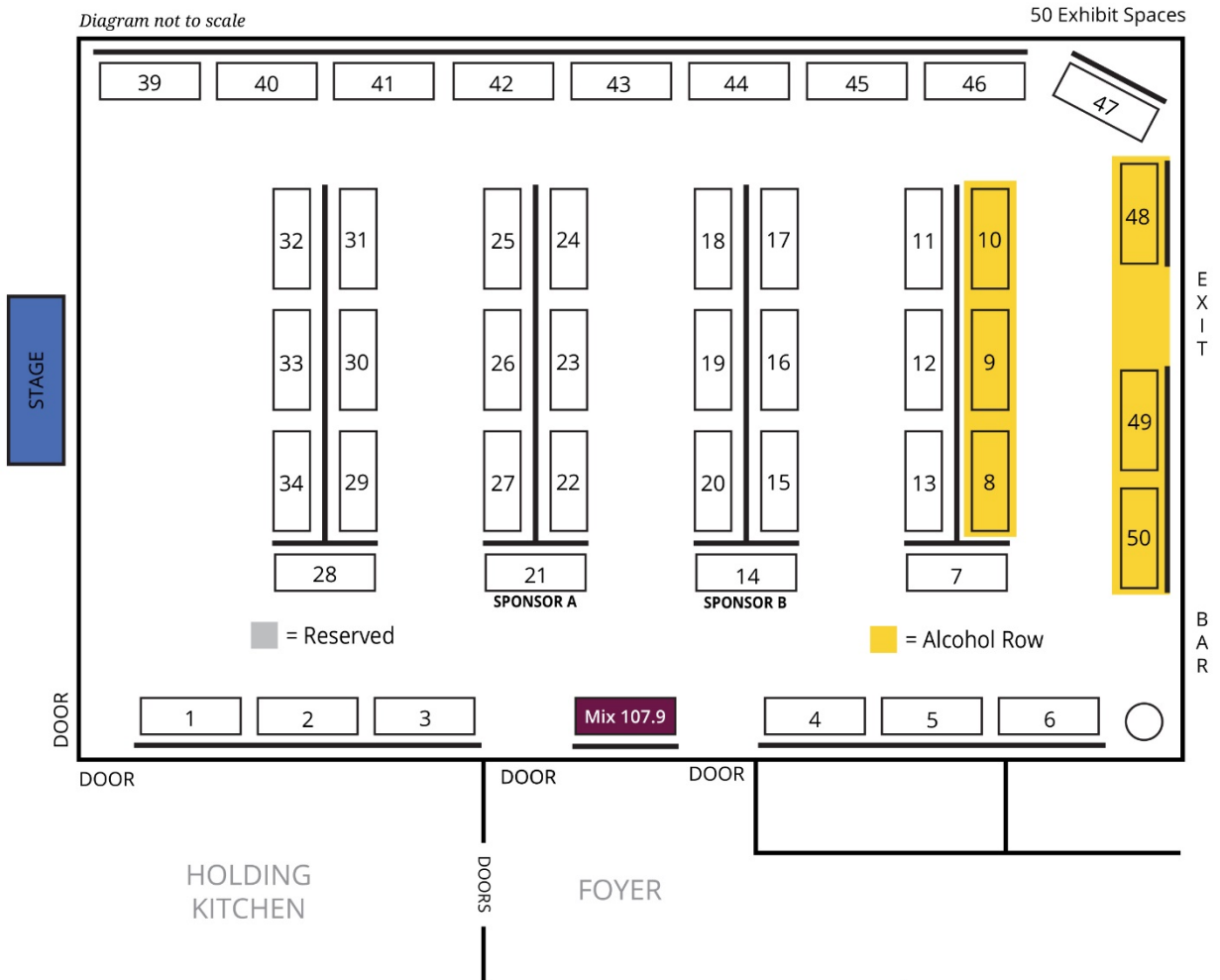
***NOTICE: Alcohol Vendors** – In addition to standard booth pricing, the Civic Center will upcharge 20% on all product. Mix Maine will invoice you for this charge after the event.

CHOOSE ONE: Booth - NO Electric Booth - WITH Electric

BOOTH LOCATION:

Please indicate your top 3 location choices. Booth assignments will be made on a first-come, first-serve basis and are NOT guaranteed. [Visit our website at maineculinaryfest.com](http://maineculinaryfest.com) for up-to-date booth availability.

1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____



Check this box if you are interested in providing a demonstration

REFUNDS:

\$100 is non-refundable. If cancelling, you must do so prior to 60 days before the event. If cancelled within 60 days of the event, you will not receive a refund.

Please mail payment to:

Mix Maine Media
C/O Mix 107.9
PO Box 2555
Waterville, Maine 04901

RAFFLE / DOOR PRIZE

We request that you provide an item or items with a \$50 value to be used for Door Prizes and Raffle giveaways. Please indicate the door prize you will be offering below:

ITEM DESCRIPTION:

I hereby confirm that I have read the Exhibitor Guidelines on the next page and by signing agree to abide by these guidelines.

Signature _____ Date _____

**Visit us on Facebook at facebook.com/mixmainefood
and help us spread the word!**



EXHIBITOR GUIDELINES

1. If bringing a Raffle/Door Prize, please hold on to your item and the winner will visit your table to retrieve it, or, if not present, you will receive notification of who won so that you may contact them directly.
2. Any and all damages to the reception room that is specific to a vendor are at the expense of that vendor.
 - All decorations, sound/electrical equipment (bring your own extension cord) or supplies must be provided by the vendor.
 - All vendors and their employees must confine their activities to their exhibit space. Handouts (including literature, souvenir items, and promotional materials) may be distributed only from your display space- not from the aisle. All exhibitors must limit noise level to an acceptable level. Acceptable level is defined as low enough that two people 8ft. away from a space can speak without having to raise their voices beyond a normal conversation level.
3. Show hours:
 - The hours of the festival are 9am-3pm.
 - Set-up for the show will be 7:30am-8:30am.
 - Load in/load out: You may begin bringing your items in at 7:30am. There will some be carts and an elevator available for you if you need one. You may pull up to the North Wing entrance to unload, but as soon as you're unloaded you must park your car in the North Wing lot.
 - All booths must be staffed the entire time. Dismantling of displays cannot commence until 3pm on Saturday, March 10, 2018. Moving equipment through aisles while guests are on the floor is discourteous and a safety hazard.
4. Cancellations: No refunds will be given for cancellations within sixty (60) days prior to the event. For cancellations prior to sixty (60) days before the event, all but \$100 shall be returned or used for future advertising.
5. Exhibit space will not be reserved without a deposit.
6. Crockpots, heating plates, or other non-flame heating sources are allowed. Open flames are NOT allowed.
7. Vendors may provide unpackaged or site-prepared food as samples. Unpackaged or site-prepared food may NOT be sold*. All food items for sale must be packaged.

**Does not include produce or grown and harvested items.*